

University Rentals

www.ASWUniversityRentals.com

330.475.0059

Rental Information Sheet

University Rentals Leasing Process-

Applicant Procedures (per applicant):

- Complete a rental application for each prospective tenant and submit a non-refundable application fee of \$25 per tenant plus a \$100 reservation deposit per apartment which will be credited towards the security deposit upon a lease signing within 60 days. If a lease agreement is not signed within said time frame, deposit(s) will be forfeited.
- Provide two forms of photo ID. One to include state issued identification
- Pay the full security deposit upon lease signing equivalent to one month's rental payment
- Read and sign the lease agreement including guarantor (if applicable)
- Return all leases and documents to University Rentals office by deadline dates

Leasing Information:

- First **and** Last Month's rental payments are due at the beginning of the lease term
- It is suggested that you consider a renter's insurance policy to protect your belongings and the property from any type of damages
- A security deposit is not constituted as an advanced rental payment and cannot be used towards late fees, maintenance charges, NSF fees or the last month's payment on a rental agreement.

Rental Payments:

- Each tenant is responsible for paying the entire monthly rent due.
- Monthly rent will **ONLY** be accepted in one form of payment (check or money order). If the residence has multiple tenants, it is the tenant's responsibility to collect rent from any additional tenants and submit to the office for credit
- All payments must be made to **BP\$ Mgmt. Inc.** with one check or money order **ONLY**. In no case will cash be accepted.
- If one of the roommates does not pay his or her share of the rent, you are still responsible for paying the entire monthly rental cost by the first of every month.
- Payments may be mailed to either of the following addresses:

BP\$ Mgmt. Inc.
491 Brown Street
Akron, Ohio 44311

OR

University Rentals/BP\$ Mgmt. Inc.
PO Box 988
Akron, Ohio 44309

*After Hours Drop Box Provided

The purpose of this information is to inform prospective residents about our general leasing policies and is not intended to be a complete agreement. Information contained on this sheet is subject to change.

